

CITIZENS ADVICE BOURNEMOUTH CHRISCHURCH & POOLE

PHP Money Advice Caseworker

Salary Scale 20-22: £19,430 - £20,661 pro rata.

15 hours per week

Holiday: 25 days + Bank Holidays per annum pro rata

Citizens Advice Bournemouth, Christchurch and Poole are currently recruiting a Money Advice Caseworker. Their role will be to provide debt advice to clients referred by the Poole Housing Partnership.

The post holder will need to demonstrate knowledge and understanding of debt advice, income maximisation and personal budgeting, coupled with good communication and organisational skills. The post holder must be either DRO qualified, or meet the requirements to become a DRO intermediary details of which can be found at the following link:

<https://www.citizensadvice.org.uk/bmis/Client-services/Money-and-housing-services/Applying-to-become-a-DRO-intermediary/>

The successful applicant will work for 2 days a week in Poole.

An application pack can be requested by contacting Donna Martin
donna.martin@citabournemouthpoole.co.uk

Closing date for applications is 5pm on **Monday 11th March 9am**

Interviews TBC.

Citizens Advice Bournemouth, Christchurch and Poole are an equal opportunities employer.
