

Chair of Trustees

Interested in running Citizens Advice Bournemouth Christchurch and Poole

Citizens Advice Bournemouth Christchurch and Poole is a charity that provides information and advice to help people resolve their problems, including benefits, debt, employment, housing and so on. We provide free and independent advice to help people solve the problems they face, and improve the policies and practices that affect peoples' lives. We offer specialist advice through projects such as Pension Wise, FCA regulated Debt advice, Hate Crime, support to achieve settled status for EU nationals to name but a few. We help over 13,000 clients with more than 29,000 issues every year.

Citizens Advice Bournemouth Christchurch and Poole is a member of the national Citizens Advice charity which means we have access to the services, resources and support provided by national Citizens Advice but as an independent charity, we're responsible for running our own affairs within agreed standards. We have over 50 staff and more than 90 volunteers, a budget of over £1 million and work from 4 locations in the conurbation.

We are looking for a new Chair to lead our Board of Trustees to ensure that the trustee board provides long term strategic management of the organisation. The role of Chair of Trustees will include supervision of the Chief Executive.

You'll need to:

- be available to attend at least four meetings each year of our Trustee Board, plus four meetings a year for the Strategic committee, plus our Trustee Away Day and Annual General Meeting.
- be available to meet with the Chief Executive of the charity monthly at a mutual convenient time
- have a willingness to work as a team and to lead a team
- lead discussions that relate to the running of the organisation

- act in the interests of Citizens Advice Bournemouth Christchurch and Poole and that of its staff and clients.
- have good independent judgement and knowledge of running a business , Finance, HR, Working with volunteers and strategic planning to help lead our charity.
- on occasion, and with full briefing, act as a spokesperson for the charity, at events or when speaking to the media.

We welcome applications from all sections of the community to enable us to have a diverse trustee board that reflects our clients and communities. We particularly welcome applications from the BAME community who are currently underrepresented on our Board of Trustees.

Experience of the role of trustee and understanding of the Citizens Advice service will be an advantage. We are looking for people with a wide variety of skills and a diversity of background and experiences.

The post of trustee is a voluntary one but all reasonable expenses are reimbursed. The role provides you a great deal of experience and satisfaction, the opportunity to develop your skills and utilise your expertise and knowledge.

For more information or an informal discussion about this role of Chair of Trustees, please contact: Zoe Bradley, Chief Executive,
(Zoe.Bradley@citizensadvicebcp.org.uk)

and to apply please contact Dan Stannard, Head of Training Development & HR,
(dan.stannard@citizensadvicebcp.org.uk)

Closing date for Applications: 9am on 11th September 2020

Interview date: To be arranged