



CITIZENS ADVICE BOURNEMOUTH CHRISTCHURCH & POOLE

R3 Welfare Support Project Co-ordinator

Full Time – 37 Hours

Fixed Term Contract until March 2022

Salary scale 25 - £23,111p.a.

Annual Leave – 25 days + Bank Holidays

Citizens Advice Bournemouth Christchurch & Poole is looking for an experienced Project Co-ordinator to lead our new Welfare Support Project.

Funded by BCP Council, the R3 Welfare project will be focussing on three issues that affect the Bournemouth, Christchurch and Poole community:

- Unemployment or employment in a role that is not meeting the needs of the individual
- mental health and resilience
- access to skills, support, and funded training.

The aim of the project is to provide understanding of and access to solutions to support wellbeing/welfare through financial, employability, capability and mental health support to enable those within our conurbation to contribute to the local economy in the most productive way. Following the significant impact on wellbeing as a result of the Covid-19 pandemic, this project will focus on the following demographics:

- people who have lost employment
- people who are unable or struggle to secure employment
- people struggling to function productively in employment
- people who are self-employed, where individual productivity and resilience has been affected due to the impact of the pandemic.

The Project Co-ordinator will lead and develop the project. They will be expected to build strong links with key stakeholders including multi discipline external providers. They will also ensure that all reporting, statistical, narrative and financial information is obtained, managed and submitted within project timelines.

If you would like further information please contact Dan Stannard, Head of Training Development and HR at dan.stannard@citizensadvicebcp.org.uk

Closing Date: 14th June 2021 @ 5pm

Interview date: 21st June 2021